Park & Recreation Committee





The City Park Inspection program invites committee members to assist the City of Manassas, Parks, Culture & Recreation division in surveying the parks in a systematic way. The goal is to regularly evaluate City parks in order to identify maintenance issues, improve the quality and maintain a healthy and safe environment.

City Park Inspection Form

<u>Location:</u> (check one)		
Annaburg Manor Park	Kinsley Mill Park	
Baldwin Park	Lee Manor Park	
Byrd Park	Liberia House	
Cavalry Run Park	Mayfield Fort & Park	
Cannon Branch Fort & Park	Manassas Museum Grounds	
Cedar Crest Park	Nelson Park	
Dean Park/Dog Park	Oakenshaw Park	
E.G. Smith Baseball Complex	Stonewall Park	
Harris Pavilion	Walter Delisle Park	
	Winterset Park	

Inspection Checklist:

General Site Inspection:

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- 1. Signage: Are the park signs acceptable at the entrances and on shelters?
- 2. Parking Areas: Are the parking areas clean and operational?
- 3. Landscaping: Is the overall landscaping (grass and flower beds) acceptable and free from any hazardous limbs, trees or stumps?
- 4. Sidewalks/Trails: Are the sidewalks and trails in good condition and free of any trip hazards?
- 5. Benches: Are the benches in good condition and free from graffiti?
- 6. Picnic Tables: Are the picnic tables in good condition and free from graffiti?
- 7. Shelters: Are the shelters (pavilion & restrooms) in good condition and free from graffiti?
- 8. Flag: Is the American Flag in good condition, properly lit and displayed?
- 9. Plumbing: Are all toilets, sinks & water fountains operational?
- 10. Trash Receptacles: Are the trash receptacles in good condition and not overflowing?
- 11. Lighting: Are all lights working on the trail, pavilion and restrooms?
- 12: General Cleanliness: Is the general cleanliness of the park acceptable?

Yes	No	N/A

General Playground Inspection Description

- 1. Access to Play Areas: Are the pathways to the play areas clear and free from obstruction and trip hazards?
- 2. Play Structures: Are the play structures in good working order?
- 3. Play Area Borders: Are the play area borders in place with stakes firmly in the ground?
- 4. Safety Surfacing: Is the safety surfacing (engineered wood fiber) in good condition with no apparent wear areas?

Yes	No	N/A

If you answered NO to any questions in the above	inspection checklist, please describe.
If there are any other issues, please describe.	
Inspection Completed by:	
Follow Up Inspection Completed by: Date:	